

ASPLEY EAST STATE SCHOOL

Student Resource Scheme (SRS) Annual Parent Information Letter



November 2022

Dear Parents/Guardians,

This letter contains important information about the Aspley East State School **2023 Student Resource Scheme (SRS)** including how the scheme operates and the annual participation fee.

The Queensland Government supports students' education by providing funding for:

- Instruction, e.g. teachers
- Facilities, e.g. buildings, amenities, furniture
- Administration, e.g. staffing and resources to administer the operations of the school.

Government funding does not extend to individual student resources such as textbooks, computer or musical equipment for personal use, and many stationery items used/consumed by the student in the classroom. Supply of these items is the responsibility of parents.

To provide parents with a cost-effective alternative to purchasing textbooks and resources elsewhere, Aspley East State School will again operate an SRS for 2023. From 2023, we have costed the SRS fee a bit differently to what we have in previous years. Previously we have had a flat fee from Prep to Year 6, but we will now have a slightly higher fee for Prep to Year 3 to reflect the higher need for consumables and stationery in the lower years, and a more affordable fee for Years 4 to 6 due to the introduction of iPads and consequently a lower need for consumables in these year levels.

The SRS ensures that students have the resources required for them to engage with the curriculum for their education, and saves parents time and money in sourcing the prescribed materials elsewhere. Savings are gained through the school's bulk purchasing practices and hiring arrangements. The scheme is not used to raise funds for other purposes, and revenue collected through the scheme is applied only to the resources and operation of the scheme.

The scheme's operation, resource inclusions and participation fees are approved annually by the school's P&C Association.

SRS Participation

The objective of the scheme is to provide a convenient and cost-effective way for students to access the educational resources necessary to support and enhance their learning experience at school. The Department of Education encourages parents to participate in the scheme. Participation in the SRS is optional, and no obligation is placed on a parent to participate. Participation is for the duration of your child's enrolment at the school.

A parent's participation or non-participation in the scheme will continue as per their previously completed Participation Agreement Form. A parent can opt in or out of the scheme in subsequent years by completing another Participation Agreement Form (included with this letter). For new families and those who have not previously provided us with a Participation Agreement Form, please complete and return it to the school. Please note that continued participation in the scheme is conditional upon the school receiving full payment of all previous years' SRS fees.

Please note if a parent chooses to opt out of the scheme, the parent is required to provide every item, including the subscriptions, listed on the SRS Resource List (included with this letter) for their child by the start of the school year.

Resource Scheme Inclusions

All resources provided to your child under the SRS are detailed in the [SRS Resource list](#) included with this letter. This list is also available on our website. This is a comprehensive list of all resources included in the scheme and their associated estimated retail costs.

Type of Resources provided

Generally, the three types of resources that could be included are:

- **Owned** – these items are retained by the student and used as required (e.g. stationery, exercise books, text books).
- **Used** – these items are used/consumed in class by the student (e.g. technology/cooking/art supplies). Work or items produced from these resources will remain the property of the student.



- **Hired** – these items are hired to the student for their personal use for a specific period of time (eg. headphones, calculators, musical instruments).
 - Hired items must be returned to the school in good condition at the end of the hire period or if the student leaves the school.
 - A repair or replacement cost may be charged to the parent for any hired items that are damaged or not returned.

Costing Methodology

The schools SRS fee is calculated based on a flat fee for all students in the school. Please refer to the [SRS Resource list](#) included with this letter for the associated itemised costings.

The 2023 SRS Participation Fees

The general SRS fee for curriculum resources for students in Year 4 to Year 6 for the year is **\$110.00**. Fees are due for payment by Friday, 27th January 2023.

Years 4-6 only - If you have opted out of purchasing an iPad and the related accessories for your child, and therefore opted in to loan a school-owned iPad and accessories, an additional annual fee of \$250.00 will be payable. This loan fee will support the provision of an iPad, an Apple pencil, a keyboard, a protective carry case, and also apps, maintenance, repairs, depreciation of equipment and overall administration for the loan scheme.

Optional in Years 3-6 - If your child participates in Instrumental Music, an annual Instrumental Music SRS fee of \$90.00 will be payable, plus an additional \$50.00 for instrument hire. A resource list for parents opting to not participate in the Instrumental Music SRS is available on our website.

Financial Hardship

Parents experiencing financial hardship who are currently participating or wish to participate in the SRS should contact me to discuss available options in confidence.

Payment Arrangement

Several payment options including a single payment for the full year's fee or term instalments are available, as outlined on the attached Payment Arrangement form. An instalment plan can also be negotiated with the school.

Any unpaid invoices, will be managed according to the department's Debt Management Procedure and may result in the student being excluded from the scheme and/or from participating in non-curricular activities until payment is made (<https://ppr.qed.qld.gov.au/pp/debt-management-procedure>).

Payment Method

SRS payments can be made via QParents/BPOINT (our preferred option), direct deposit or EFTPOS.

- Payment may be made through the QParents portal using a credit card. Payment will be directed from the QParents portal to BPOINT where relevant outstanding invoice information may be selected.
- When paying by BPOINT, please use the Customer Reference Number (CRN) and invoice number printed on the invoice received from the school. If unsure of the CRN, please contact the school.
- Direct deposit can be made to the Aspley East State School General Account, BSB: 064-151, A/C No: 00090072. Please use the reference eg. *Your child's name* SRS.
- EFTPOS payments can be made at our Finance Window on Tuesdays & Thursdays from 8.00-9.00am.

Contact Us

For general queries regarding the SRS, please contact our business manager on 3867 2777.

Please complete the attached SRS Fee Payment Arrangement Form and return to the school office by Thursday 8th December 2022. Please only return the SRS Participation Agreement Form if you are changing your previous arrangement (ie. opting in or out) or for new enrolments. Alternatively, the forms can be scanned and emailed to accounts@aspleyeastss.eq.edu.au.

Please note all fees are due for payment by Friday, 27th January 2023.

Yours sincerely



Michael Sawbridge
Principal

ASPLEY EAST STATE SCHOOL

Student Resource Scheme (SRS) Fee Annual Payment Arrangement Form



Section 1: Student Details

| | |
|--------------------|---|
| Student Name | |
| Year Level in 2023 | 4 |

Section 2: SRS Category

| SRS Category | SRS Fee Payable | Option Selected |
|--|-----------------|--------------------------|
| Curriculum Resources fee (<i>Year 4-6</i>) | \$110.00 | <input type="checkbox"/> |
| Loan iPad and accessories (<i>Years 4-6 only</i>) <i>Note: this option must be selected if you have opted out of purchasing an iPad for your child</i> | \$250.00 | <input type="checkbox"/> |
| Instrumental Music (resources) (<i>Instrumental Music Students only</i>) | \$90.00 | <input type="checkbox"/> |
| Instrumental Music (instrument hire) (<i>Instrumental Music Students only</i>) | \$50.00 | <input type="checkbox"/> |

Section 3: Payment Arrangement

Please select the preferred payment options:

| Payment options | Instalments | Amount | Option Selected |
|--|---|----------------|--------------------------|
| 1. A single payment for the full year's fees by the due date of Friday 27 th January 2023 | Instalment 1: | \$ | <input type="checkbox"/> |
| 2. Term instalments (paid over the first 3 terms) | Instalment 1: Instalment 2: Instalment 3: | \$ \$ \$ | <input type="checkbox"/> |
| 3. An instalment plan as negotiated with the school | Details: | | <input type="checkbox"/> |

Section 4: Return of the Participation Form

Parents are reminded to complete and return the SRS Participation Agreement Form when opting in or out of the scheme for the first time, and also for opting in or out during the student's enrolment.

Have you completed and returned an **Yes, attached** **No** as I previously provided the school with a form and I still **wish to / wish not to** (*please circle one*) participate in the SRS.

Please note if you choose to opt out of the SRS, you are still required to complete and return the Participation Agreement Form, indicating that you do not/no longer wish to participate.

Section 5: Parent Signature

| | | |
|------------------|--|-------|
| Parent Name | | |
| Parent Signature | | Date: |



ASPLEY EAST STATE SCHOOL

2023 Year 4 SRS Resource List

You will be required to purchase the following for your child if you choose NOT to participate in the SRS

| QTY | PRODUCT | Approx RRP | Approx RRP |
|--|---|-----------------|-----------------|
| | | \$ EACH | \$ TOTAL |
| General requirements | | | |
| 1 | Handwriting Conventions QLD Year 4 (Teachers 4 Teachers Publications) | 13.95 | 13.95 |
| 1 | A4 Clipfolder Tropical Folding Type | 4.00 | 4.00 |
| 2 | A4 Micador Mesh Case with zip | 4.00 | 8.00 |
| 1 | Document Wallet Plastic Foolsap | 1.50 | 1.50 |
| 1 | Scrapbook 64 Page 100gsm 'Best Buddies' | 2.50 | 2.50 |
| 2 | A4 Exercise Book Yr3/4 - 48 page | 1.40 | 2.80 |
| 2 | A4 Grid Book 10mm 48 page | 1.40 | 2.80 |
| 2 | A4 Exercise Book 48 page (Margin) | 1.10 | 2.20 |
| 1 | HB Pencils Micador Box/20 | 7.00 | 7.00 |
| 1 | Black Ballpoint Pen | 0.40 | 0.40 |
| 1 | Red Ballpoint Pen | 0.40 | 0.40 |
| 1 | Marker Artline #200 Fine Nib Black (0.4mm) | 3.50 | 3.50 |
| 1 | Whiteboard Markers Artline 577 Black, Red, Green, Blue Pack/4 | 15.00 | 15.00 |
| 1 | Marker Sharpie Fine Black | 2.50 | 2.50 |
| 1 | Markers Connector Faber Wallet 12's | 5.50 | 5.50 |
| 1 | Pencils Colour Crayola 12's | 6.25 | 6.25 |
| 4 | Eraser Staedtler | 0.50 | 2.00 |
| 2 | Ruler 30cm Wooden | 0.65 | 1.30 |
| 1 | Sharpener with container - Faber Wave | 2.00 | 2.00 |
| 1 | A4 Laminating Pouches 75 Micron 25/pack | 8.00 | 8.00 |
| 2 | Copy Paper A4 Reflex Ream/500 | 7.00 | 14.00 |
| | <i>Sub-total</i> | 88.55 | 105.60 |
| Online Subscriptions (in lieu of textbooks) | | | |
| 1 | IXL Maths & English (Family version) | 240.00 | 240.00 |
| 1 | Reading Eggs | 110.00 | 110.00 |
| 1 | Sunshine Online (Parent version) | 99.00 | 99.00 |
| | <i>Sub-total</i> | 449.00 | 449.00 |
| Art & Craft requirements ** | | | |
| 1 | Compressed Charcoal Pastels 12/pack | 10.35 | 10.35 |
| 1 | Munggyo Dry Pastels Assorted Colours 24/pack | 21.00 | 21.00 |
| 2 | PVA Glue 230ml | 3.55 | 7.10 |
| 1 | EC Ready Paste 500ml | 6.75 | 6.75 |
| 1 | Flat Bristle Brush Size 2 | 1.60 | 1.60 |
| 1 | Flat Bristle Brush Size 6 | 1.75 | 1.75 |
| 1 | Flat Bristle Brush Size 8 | 1.85 | 1.85 |
| 1 | Flat Bristle Brush Size 10 | 2.15 | 2.15 |
| 1 | Paint Faber Watercolour Tablet Set 12 | 6.45 | 6.45 |
| 1 | Chroma Chromacryl 75ml tube Paint - Black | 4.50 | 4.50 |
| 1 | Chroma Chromacryl 75ml tube Paint - Green Light | 4.50 | 4.50 |
| 1 | Chroma Chromacryl 75ml tube Paint - Warm Blue | 4.50 | 4.50 |
| 1 | Chroma Chromacryl 75ml tube Paint - Warm Red | 4.50 | 4.50 |
| 1 | Chroma Chromacryl 75ml tube Paint - Warm Yellow | 4.50 | 4.50 |
| 1 | Chroma Chromacryl 75ml tube Paint - White | 4.50 | 4.50 |
| 1 | White Card A4 250gsm 25/pack | 8.50 | 8.50 |
| 1 | Black Card A4 250gsm 25/pack | 8.50 | 8.50 |
| 1 | Fluro Card A4 250gsm Assorted Colours 25/pack | 8.95 | 8.95 |
| 1 | Cardboard Squares 300gsm White 100/pack | 8.95 | 8.95 |
| 1 | Cardboard Squares 300gsm Assorted Colours 100/pack | 8.95 | 8.95 |
| | <i>Sub-total**</i> | 126.30 | 129.85 |
| | TOTAL FOR ALL YEAR 4 REQUIREMENTS | \$663.85 | \$684.45 |

*** Please note that the art and craft requirements list is not a complete list of what would be used by your child at school, but an indication of what must be provided to the school if you choose not to participate in the Student Resource Scheme (SRS).*

